

Minutes of the meeting of the Comox Valley Water Management Advisory Committee held on Thursday, April 1, 2021 in the CVRD Civic Room at 770 Harmston Avenue, Courtenay, commencing at 9:42 am

**PRESENT:**

Via Zoom	K. Shaw, Director of Public Works	City of Courtenay
Via Zoom	J. Wall, Chief Administrative Officer	Town of Comox
Via Zoom	S. Ashfield, Director of Operations	Town of Comox
Via Zoom	R. Dyson, Chief Administrative Officer	CVRD
Via Zoom	K. La Rose, Manager of Water/Wastewater Services	CVRD
Via Zoom	C. Gore, Manager of Capital Projects	CVRD
Via Zoom	M. Herschmiller, Manager of Water Services	CVRD
Via Zoom	Z. Berkey, Engineering Analyst	CVRD
Via Zoom	J. Warren, Deputy Chief Administrative Officer	CVRD
Via Zoom	C. Wile, Manager of External Relations	CVRD
In Person	M. Briggs, Engineering Services Assistant/Recording Secretary	CVRD

**ITEMS:**

**Management report**

The committee reviewed the March 2021 Comox Valley Water Management Advisory Committee management report.

**Minutes**

The committee reviewed the minutes of the February 25, 2021 Water Management Advisory Committee and no errors or omissions were noted.

**Discussion item: Puntledge Crossing and PCCP Water Main Leak Repair Update**

M. Herschmiller provided an update on the Puntledge crossing repair. Repairs to the small leak in the pipe went smoothly and were completed two weeks ago. An inspection was also done of the previous leak area from 2019 and the steel pipe was checked for corrosion, with no issues arising.

M. Herschmiller stated that staff are preparing for the repair of the PCCP water main, starting with the creation of an access road to the area this week. Excavation of the pipe is expected to begin Tuesday, April 6, and staff are to determine the preferred repair method once the leak is exposed. It is expected that the leak is in the barrel, which would require replacement of one or two pieces of pipe. Completion is planned by Thursday, April 8, with night crews ready if needed for Tuesday and Wednesday. After the repair is completed, 2.7km of pipe needs to be drained and tested, with the water main expected to be back in service by the weekend.

Advisory comments:

There were no comments or questions from the advisory committee.

**Discussion item: Comox Valley Water Treatment Project Update**

C. Gore provided an update on the Comox Valley Water Treatment Project. Installation of the lake intake has been completed and construction of the raw water pump station is almost done. BC Hydro will install power connections in the next two weeks and commissioning is to begin soon after. Staff are planning to bring forward a report to the upcoming Water Committee meeting with

updated photos and a budget overview. The report was not provided to the advisory committee since the relevant monthly update was only made available yesterday.

Advisory comments:

There were no comments or questions from the advisory committee.

**Comox Valley Water Supply System Consumption Report**

The committee reviewed the February 2021 water supply consumption report. M. Herschmiller explained the lack of February numbers as due to shutdowns from repairs and the Dingwall meter not working, requiring water to be funneled through the 5<sup>th</sup> Street main and a temporary water system developed for Grieves Crescent, making it difficult to determine water supply consumption numbers for February. Numbers will likely to be finalized next week.

There were no comments or questions from the advisory committee.

**Municipal Service/Project Updates**

M. Herschmiller requested an update on the water flushing schedule for the City of Courtenay and Town of Comox. Flushing is expected in the next few months and City and Town staff will keep the CVRD apprised of any planned flushing.

**NEW BUSINESS:**

None.

**GENERAL:**

The next Water Management Advisory Committee meeting will be held on April 29, 2021 commencing at 9:00 am in the CVRD Civic Room at 770 Harmston Avenue, Courtenay and via Zoom conference.

**TERMINATION:**

The meeting terminated at 9:55 am.

Recorded by:

***M. Briggs***

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M. Briggs  
Engineering Services Assistant/Recording  
Secretary

Certified correct:

***K. La Rose***

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K. La Rose, P.Eng.  
Senior Manager of Water/Wastewater Services